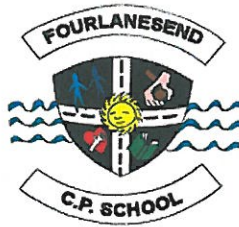


Fourlanesend Community Primary School – Governor monitoring visit report form



School Development Plan Priority Leadership and management - 2.17 Our safeguarding is effective	Focus of Visit Checking the single central record
Visit time, date and Governor name: 23 rd November	Staff name: Mary Taylor
Planned questions to raise/ areas to focus on: What progress has been made to updating the single central record from the previous visit? What further steps are required? What resources/time do you require in order to ensure that all safeguarding procedures are in place?	
Previous visit action points To double check that start dates and DBS check dates are in line and that explanations are in place for gaps that are there. Mary is going to check my Update number to ascertain how this works.	
Observations and Discussions SCR updated yesterday, ensuring everybody is in place. Latest appointment of Jeff (working with excluded pupil from pioneers project) details are all in place. The review undertaken by C.Currah is still valid due to no more updates. Mary still has extra hours in place to manage the SCR.	
Summary to be entered on Governor Monitoring Plan: All in place	
Further Action Required: Check again in Spring term	
Impact of Governance: DBS and additional checks are all in place	
Date and time of next visit:	
Governor signature: Date:	Staff signature: 