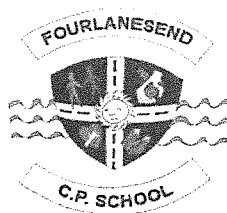


<p><u>School Development Plan Priority</u> Priority 4 leadership and management</p>	<p><u>Focus of Visit</u> H&S – Premises visit</p>
<p><u>Visit time, date and Governor name:</u> 4th March 2020 Adrian Battley</p>	<p><u>Staff name:</u> Rebecca Norton</p>
<p><u>SDP actions to consider</u> 7 D The governors monitor that there is a culture' of safeguarding and that everyone actually follows policies and is aware of the procedures</p>	
<p>School inspection Handbook</p> <p>The school has a culture of safeguarding that supports effective arrangements to: identify pupils who may need early help or who are at risk of neglect, abuse, grooming or exploitation; help pupils reduce their risk of harm by securing the support they need, or referring them in a timely way to those who have the expertise to help; and manage safe recruitment and allegations about adults who may be a risk to pupils.</p>	
<p><u>Previous visit: Progress on agreed actions and Impact</u> See below, all actions completed.</p>	
<p><u>Observations and Discussions</u></p> <p>New monitoring forms for smoke and heat detection, emergency lighting, fire alarm call points, record of evacuation and drills, Fire equipment and fire doors. This is completed by our caretaker Debbie along with the outlet flushing. These recordings have to be completed to ensure compliance.</p> <p>Rhino play removed old trim trail and erected now trim trail at the end of November. The company went into receivership and we are still waiting for 3 days of good weather for the trail to be completed – safety surface needs putting down. The health and safety implications of this are that we are now using the main to let children in and out of school as although there is a fence erected around it, going through the gate means children have to walk next to it. This part of the playground is completely not used and children are not let near the fence.</p> <p>We have door guards to stop children's fingers from being trapped. Currently we have Missing door several taped and 2 doors without – loft and middle room (both rooms not accessed by children). I will mention these to Ray in his visit and arrange new to be fixed and split ones to be replaced.</p> <p>Painting of the school – classrooms and corridors. HMS Raleigh as able to come and paint the school for us with their recruits. Another parent who is a decorator is getting the paint for us from his supplier at a discount – it is specialist hardwearing paint. RN will check risk assessments for working at height and painting with Ray on Friday to ensure that we are covered and then RN will share them with the staff from Raleigh.</p> <p>05/02/20 Bi-annual reading taken by British Gas of our meter for our solar panels</p> <p>31/01/20 5 year fixed wiring was completed 2016. RN contacted Ray to check all items identified were completed (C1 and C2 items) this has been done and the lighting outside replaced in January 2020.</p> <p>Zurich Engineering inspection Report was completed on the lift on 23/01/20 - compliance</p> <p>Zurich Hot water and boiler inspection was completed on 16/01/20 part of our compliance</p>	



05/12/19 As part of the county conditions survey a mechanical and electrical survey took place – all statutory compliance documents were checked.

14/11/19 Aquastone Water quality risk assessment completed – no issues.

The asbestos inspection and management plan took place in November 19 – nothing to report, this is part of our compliance

Jackson also completed a lift inspection in November – all lift paperwork is kept by the lift.

30th October County undertook a Conditions Survey of the school, they were concerned about the kitchen, the age of the fire alarm (although they said it was functional) and the condition of the windows. As we are a maintained school this is for the county to advise. We are still waiting for feedback on their survey and RN has enquired again on Mon 2/03/20.

29/10/19 Securi- Guard visited to fix a fault on the fire circuit board

07/10/19 A high level clean of the kitchen took place - compliance

13/09/19 The kitchen equipment was checked as part of our compliance.

Kitchen server door is now fitted with intumescent strips and smoke seal

Lightening conductor tested yearly as part of the contract.

H&S policy was updated Sept 19

PAT testing took place 16/09/19

Coronavirus – all schools are now being updated daily at 2pm. We sent a letter home yesterday explaining what the school were doing and who makes the decisions to shut the school. All children are asked to wash their hands before school, on arrival at school, after play and lunch, before they eat anything, after PE and before they go home. All staff and visitors are asked to wash their hands on arrival at school.

Summary to be entered on Governor Monitoring Plan:

The focus has been on compliance and actions taken. Also on issues arise e.g. play equipment and Corona virus

Further Action Required:

Date and check list to be drawn up to ensure all checks are completed and recorded as required (weekly, monthly).

RN to continue to 'chase' county for feedback on condition survey

Impact of Governance:

The above action will ensure compliance and ensure that all checks are completed on time

Date and time of next visit:

Summer Term

Governor signature:

Date: 04/03/20

Staff signature: